

# Application for Operator's License

## to expire \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### City of Glenwood City

For individuals selling or serving alcohol, pursuant to City of Glenwood Ordinance Title 7 Chapter 2  
**Fees are not refundable.**

- Operator License (\$25)      Date paid: \_\_\_\_\_
- Provisional License (\$15)      Date paid: \_\_\_\_\_

**Filling out your application**

- An Operator License is a privilege, not a right. **Any false answers or omissions may result in the denial of your application.**
- This application must be filled out accurately and completely.
- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the court with which you interacted, or the Wisconsin Circuit Court Access website at [www.wcca.wicourts.gov/index.xsl](http://www.wcca.wicourts.gov/index.xsl) (CCAP may not provide a comprehensive list of ALL arrests and convictions).

**Review of your application**

- The Glenwood City Police Department will perform a background check to verify that the information you have provided is complete and accurate. Depending on results, more information may be required.
- If there are concerns about your arrest and/or conviction record as it relates to your application, or if it appears that you falsified or omitted information from your application, you may be called to appear before the Police Chief.
- If you are asked to appear but choose not to do so, your application may be denied.

First Name		M. I.	Last Name		
Residence: Street Address		City		State	Zip
Phone	Date of Birth	Birth Place (City, State)			Sex
Driver's License Number (State & Number)	Place of employment and phone #		Email Address		
Other names, aliases or birthdates ever used:					

Have you in the past two years had an Operator's License?     **Yes**     **No**

If yes, please include copy of license if issued outside the City of Glenwood City

If no, you must provide a Certificate of Completion of the Responsible Beverage Service Course

**Arrest and Conviction Record**

Since your 17<sup>th</sup> birthday, have you ever been convicted of a felony or misdemeanor?  
(Including criminal traffic offenses)  Yes  No

**List Any Pending Citations, Tickets, or Criminal Charges**

Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?

**List All Citations, Tickets, Municipal/Ordinance Violations and Criminal Convictions (Excluding Parking Tickets). Attach additional paper if necessary.**

Year	Location	Charge	At the time of incident were you under the influence of alcohol and/or other drugs?	Did the incident occur in or around an establishment that serves alcohol?

I, the undersigned, do hereby respectfully make application to the local governing body of the City of Glenwood City, County of St. Croix, Wisconsin for a License to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors of a license be granted to me.

I certify that I am a citizen of the United States, that I am familiar with the laws, ordinances and regulations pertaining to the sale of intoxicating liquor and/or fermented malt beverage.

\_\_\_\_\_ Date  
Applicant's Signature

**Office Use Only**

- Applicant has no Criminal Arrest Record with either the Wisconsin State Crime Bureau or with the Glenwood City Police Department and recommends that the application be approved and license issued.
- Records indicate that the applicant has a Criminal Arrest Record, is a Convicted Felon, or is a Habitual Law Offender. For these reasons, the undersigned recommends that the license be denied to the above applicant.

\_\_\_\_\_ Date  
Glenwood City Police Department Authorized Signature

After due consideration of the above applicant by the City of Glenwood City, license was  
 granted  denied

License # \_\_\_\_\_ issued \_\_\_\_\_ By: \_\_\_\_\_  
Sharon L Rosenow Clerk-Treasurer